

COMMUNICATOR



Cloud-Based:

Work from anywhere, whether it's your home, office, or a serene beach setting—all you require is an internet connection. Rest assured, your data is securely stored on Microsoft Azure Cloud Services.

Shift Assignment:

Easily allocate shifts to entire departments, specific groups, or

individual employees, ensuring optimum workforce management.

Employee Portal:

Empower your workforce with access to the Employee Portal, where they can effortlessly view their assigned shifts, track recent clock-ins, and request leave with ease.

Overtime Management:

Experience unparalleled flexibility in overtime assignment; there are no limits to the number of overtime rates you can establish.

Export and Import:

Effortlessly export reports to Excel or PDF, while the import feature simplifies bulk data input management within the system.

Biometric Data Synchronisation:

A boon for multi-site companies, this feature provides full control over which terminals receive biometric data updates, enabling employees to clock in at one location and out at another.

Role and Privilege:

Tailor user access within Communicator-Cloud based on roles, allowing staff individualized access privileges on devices and the mobile app, whether they are "Normal Employees," "Supervisors," or "Administrators."

Leave Management:

Handle all aspects of leave, including Vacation, Sick, Maternity, and Bereavement Leave, with ease. Managers gain a clear overview of leave requests and can approve or decline applications, with automatic employee notifications via email or the mobile app.

Approvals module:

Avoid old systems based on texting and paper trail. Forgot to clock-in, no problem, send a clock-in request for approval. You want to review overtime before approving it, no problem. Leave is arranged in a first in bases to enable managers to make a more informed decision before approving. Employee can attach sick certificates on the day they report for sick; one less thing for the HR department to chase.

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Automation:

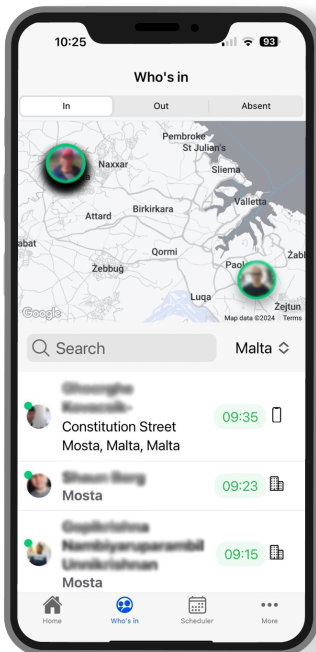
Simplify and expedite mundane tasks like break reduction and overtime allocation with Communicator-Cloud's automation capabilities. The system can also perform clock-in/out rounding operations based on predefined shift parameters, accommodating complex shifts, including a mix of day and night shifts.

AI:

Benefit from built-in AI functionality that assists users and intelligently flags potential errors. The AI function can predict clock-in patterns and notify users if actual clock-ins deviate from predictions.

Multiple Clock-Ins:

For employees with varied work schedules, Communicator-Cloud calculates up to 6 clock-ins per day. This feature is particularly valuable for remote workers who need flexibility in their daily routines.



Mobile App:

The mobile app caters to employees on the go or in locations where installing a punch clock isn't feasible. Employees can easily clock in and out, record time spent on a task, scan security check-points, GSM location tagging, Geo-fencing, and even a selfie for verification. Employees can make Punch or Leave requests, view approval status and recent punches, check out the shift or tasks for the day, week or month. The Who's In feature is also available on mobile app, giving managers on the go a quick overview of who is in, who left, and absent.

3rd Party Software Integration:

Communicator-Cloud seamlessly communicates with third-party software through APIs, ensuring compatibility and collaboration.

Employee Profiles:

Store essential employee information within detailed employee profiles. Assign shifts, customize privileges, and attach documents for convenient retrieval, covering the entire employee lifecycle from onboarding to re-engagement.

Scheduler:

A very easy to use user interface, in the form of a calendar that allows monthly, weekly or daily views. From the scheduler you'll be able to manage shifts, apply for leave, add notes, assign a task and much more.

Planner:

View the employees of your department, plan rosters with ease. Customizable views, ensure a complete overview of leave, sick, availability, public holidays and much more.

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Work Codes and Tasks:

Work Code and Tasks are the ultimate tool in project management. Assign Work Codes to your project to provide you with an overview of the number of hours assigned to the project. Divide the Work Code in smaller, more manageable Tasks. Each Task can be assigned to one or more employees. Mark Tasks as complete, and issue a report of pending Task with ease.

Costing Module:

Assign the accrued Labour and Materials to a project. Transform Tasks into Purch Orders and email them to third party Contractors. Issue payment receipts, and mark Purchase Orders as paid. Work out Sales Order based on tasks. Markup labour of individual employees by percentage or amount. Create a special Labour rate for that special customer.

Patrol:

The patrol module is the ideal tool to manage and control security guards. Create customised routes, and add checkpoints. Assign at what time these check point must be inspected and by who. Make sure that the security team is following the planned route through NFC technology, and real time reports.

2FA:

Communicator Cloud takes security very seriously. "Two Factor Authentication" is the gold standard for user authentication in the industry.

Generate Payroll:

Generate payroll for Multiple companies and multiple frequencies. It is possible to generate a monthly payroll for a group of employees and a weekly payroll for another group. Decide Leave and Overtime Periods independently from Clocking periods.

Careers:

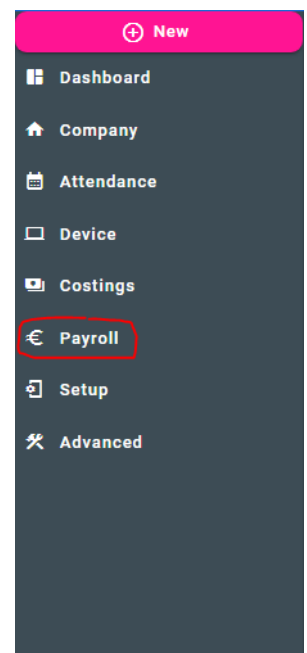
View the career progression over time; History positions, Current and even future positions. Create new positions, job descriptions, remuneration packages and so on. Send new positions through the approval process for managerial approval.

Generate Pay slips:

With the Generate Pay slips feature, creating and distributing employee pay slips is quick and easy. The system automatically generates detailed, customizable pay slips that include gross pay, net pay, deductions, bonuses, benefits, taxes and much more. These pay slips can be securely sent via email or simply printed in pdf.

Edit Pay slips:

A Pay Slip keeps synchronizing to the time and attendance module in the background until you commit it. Afterwards it is possible to manually adjust every field of an individual Pay Slips or import adjustments in bulk.



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Direct Bank Transfers:

Our Direct Bank Transfers feature simplifies salary payments by automating direct transfers to employees' bank accounts. It is possible to apportion the salary to different bank accounts as per employee requirements.

This integration with major banking systems ensures timely, secure payments while reducing the risk of manual errors.

FSS Reporting:

Our payroll system offers FSS Reporting, simplifying tax compliance by automatically updating tax rates and regulations. This feature generates detailed reports of employee income, tax deductions, and social security contributions, ensuring that your payroll stays compliant with local tax laws

No End-of-Year Process

The No End-of-Year Process feature eliminates the hassle of manually downloading updates, generating backups, and following tedious procedures. Our system continuously manages and updates payroll data in real-time, so there's no need for complex year-end processing. It simplifies the entire payroll process, saving time and reducing errors, making the end-of-year process a thing of the past.